



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

**GOVT. KAMLA NEHRU MAHILA MAHAVIDYALAYA
DAMOH**

GOVERNMENT KAMLA NEHRU MAHILA MAHAVIDYALAYA CIVIL WARD

NO. 04 DAMOH

470661

<http://knmmdamoh.in>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

July 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Govt. Kamla Nehru Mahila Mahavidyalaya Damoh came into existence on July 1st, **1964** under the private governing body and undertaken by the state government on October 1st, **1982**.

The college is grateful to **late Shri Raghuvar Prasad Modi** for donating the building for opening the only women college in the district. The institution is committed to the cause of empowerment of women from all sectors by providing access to higher education.

Initially only arts faculty was there but in **1983 science, commerce, home-science faculties were also started. Computer faculty** was introduced by Janbhagidari Samiti through self-financing scheme. In the beginning only Hindi and Economics departments started post-graduation courses but in year **2014-2015 post-graduation courses** were introduced in Geography, Chemistry, Botany and Physics departments for the benefit of students.

Reaccredited in 2016 with '**B+**' grade from NAAC, the college has made significant infrastructural progress through funds received under **RUSA, World Bank and State Government**. The college is affiliated to **Maharaja Chhatrasal Bundelkhand University**, Chhatarpur and is one of the major college in the region where the **schemes and policies** of the Department of Higher Education, Madhya Pradesh as well as the schemes of the central government are implemented. Moreover, it is the only government college in Damoh for **studies in Music, Urdu and Home Science**.

Vision

The vision of the institution is to mould students into dynamic citizens who are intellectually stimulated, technologically equipped, socially aware, and sympathetic, by providing value-based, quality education. The college aims to impart lifelong learning so that our students become better human beings, retaining a fine sense of balance between traditional values and modern perspectives.

Mission

The mission of the college is to provide higher education ensuring holistic development that promotes capacity building through a quality teaching-learning process. The institution aims to create honest citizens who preserve their rich cultural past and are professionally skilled in their own fields. The College strives to provide comprehensive education, inculcate ethical and moral values, and encourage students to enhance their leadership and entrepreneurial qualities.

- Empowering the students with best possible quality education in an environment that promotes the growth of an individual in not only academics, but in a holistic manner so as to groom their personality.
- Accessibility to and equity in aspiring learners in education from every section of society.
- Imparting learning skills and shaping conscientious minds for service to society and nation.
- Increasing skills and hands-on experience for employability and entrepreneurship.
- Encouraging originality and creativity of students and helping them realize their talents and capacities

through various activities like live-projects, seminars, co-curricular and extra-curricular activities.

- Creating awareness for social and environmental issues.
- Equipping students with knowledge and qualities of competence, confidence and excellence, particularly those who belong to the rural, weak and disadvantaged sections of society.
- Building of team spirit, leadership skills, and sound communication skills in the students.
- Providing opportunities for physical and mental growth and development.
- Imparting ethical values for promoting harmony in society.
- Providing a nurturing and motivating environment conducive for overall development of the students.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The chief strength of College, the **first and only women's college** in Damoh, is found in its stakeholders, namely, it's bright, devoted students and eminently qualified, dedicated teachers, as well as office staff.
- Most of the students who joined here **successfully completed** their course.
- Improved **Student Enrollment ratio**.
- The **NSS unit** of the College functions very actively with a number of extension activities throughout the year.
- The college has an active **Alumni Association** (first in this region; Registration Number: 06/10/01/14384/22), which is committed and involved in various development programmes in this institute.
- A **50-seater hostel** for outstation students is under construction.
- College has a green campus, located in heart of city and easily reached from the Bus Stand and Railway Station.
- Inclusion of college in **RUSA and World Bank funded MPHEQIP** scheme.
- The College has a rich **Library** and offers **e-library** facility to all students and staff.
- Students receive financial support through **scholarship, free books and stationary**, Students' poor fund.
- Variety of UG and PG programs in Arts, Science, Commerce, Computer and Home Science faculty in traditional as well as self-financing modes.
- Well-equipped **computer laboratories**.
- **Learner centric teaching** learning pedagogical approach.
- **Remedial classes** for slow learners.
- Publication of **research papers** of the college faculty in reputed research journals.
- Academic and Administrative **Audit**.
- Cultural and social activities.
- Disabled friendly **ramps**.
- A dedicated **Eco Club** working diligently towards environment protection.
- A **large playground** for sports activities and a **open gymnasium** for the faculty and students.
- **Rich water resources** (two grilled wells) are available in the college campus which even provide water to the municipality whenever needed during the scarcity of water.
- **Auditorium** for conducting cultural programs and academic activities.
- **CCTV cameras** installed at college campus.
- **Ragging free and sexual harassment free** campus.
- Availability of **parking** space.

- Canteen/Cafeteria

Institutional Weakness

- The number of sanctioned post of teaching and non-teaching staff is less as compared to the total strength of the institute which adversely affect academic responsibilities.
- The laboratories are being developed continuously since the introduction of post graduation courses.
- Institute has a strong strength of students at UG level, many of them desire for higher education but due to availability of post graduation courses in limited subjects they are forced to take admission in some other colleges.
- Since there are no big cities around the place and the area belongs to backward, connectivity also not very rich to other cities hence subject expert, student faculty exchange program and other facilities does not easily met for the students.

Institutional Opportunity

- College, with its rich past and promising present, has scope for a lot of expansion and exploration at different levels, namely in the introduction of **research centres, certificate courses, skills centres** etc.
- College/departments can **initiate collaborative programmes** with other educational institutions.
- **Outreach programmes** could be initiated in remote areas by the NSS unit.
- A **learning Club** could be established with weekly lectures/event by faculty members, as well as Invited speakers.
- College runs the programs according to New Education Policy 2020 and college may start **new courses/certificate/diploma**. More vocational courses pertaining to NEP 2020 can be opened.
- Running PSC/competitive coaching classes.
- During the period of lockdown, as students faced a number of challenges, teachers not only helped them with their academics but also mentored them on a regular basis so that they could overcome psychological issues like depression and anxiety. Students were often directed to the **psychological counselling** facility available in the college. This facility needs to be strengthened with more professional counsellors on board.
- The **Women's Studies Centre** of the college ensures that gender equity is maintained in the institution. The centre organize more workshops, awareness programmes and competitions to sensitise students, teaching and non-teaching staff about gender equity.
- A **Language lab** can be established for better language studies as we have four language departments, namely English, Hindi, Urdu and Sanskrit.
- The increased infrastructure (newly constructed labs) would enable research and advanced learning in future.

Institutional Challenge

- Maintenance of the age-old structure and introducing new infrastructural facilities is one of the major challenges faced by the college. Finding more space for expansion for an adequate number of classrooms is always a challenge. Lift, ramps and similar facilities need to be introduced in the college on a priority basis. Seeking funds from higher authorities.
- Research culture needs to be developed as per the latest trends.

- High teacher-student ratio.
- Disproportionate computer-student ratio.
- The college has financial responsibilities and scholarship sanctioning of private colleges which adds to the work load of the staff.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college is **affiliated to Maharaja Chhatrasal Bundelkhand University, Chhatarpur**. The college takes effort towards effective curriculum delivery through learner-centric methods. The faculty members try hard to achieve the program and course objectives keeping in mind the **academic calendar** designed by the university and the Department of Higher Education, Madhya Pradesh. The **curriculum** is addressed by adopting proper **syllabus distribution, teaching plans, time-table, college level committee, teacher's dairy, number of pedagogical techniques; traditional lecture delivery, seminars, quiz, library facility, laboratory exposure, educational tour, use of ICT tools** viz. online teaching, ppt presentation, e-library, e-granthalay etc.

Certain faculty members of the college are members of the **Board of Studies** of the university.

The **annual examinations** are conducted by the university towards the end of the academic session. The **internal examinations and evaluations** are conducted by the institution itself throughout the session. The notices relating to the internal examinations are timely shared with the students through college and departmental notice boards and through **social platforms**.

The college **library** has a huge collection of books relating to all the courses run in the college. The books are issued to the students and faculty members for reference purpose. SC/ST students are provided **free textbooks and stationary** by the government. **E-library** contains a large number of **e-books, e-journals and e-resources** for their academic, research and professional development purpose.

‘Prerna’ Magazine published annually by the College, offer scope for academic and creative writing for staff and students. The curriculum includes features issues like Indian Culture, gender sensitization, human values, professional ethics and environmental awareness, computer skills as per the **NEP-2020**. Teachers have **created four-quadrant E-content** materials and these have been uploaded on the **College website** and Department of Higher Education website for easy access and convenience of students. Students are encouraged and trained periodically for participation in **inter and intra- College Quiz, Debate and Extempore Competitions**.

Students participate in **project work, field work, NSS projects, internship etc** for practical experience. **Feedback** is conducted at various levels by IQAC for improvements. The feedback is regularly **collected, analyzed, worked upon** for the benefit of all the stakeholders.

Teaching-learning and Evaluation

Institute offers admission online by **E-pravesh** to students from all backgrounds at very nominal tuition fees. During the last five years, **average enrollment percentage** is nearly 85% and **almost 86%** of the students belong to socially and economically backward section of the community.

The average percentage of full-time teachers against sanctioned posts during the assessment period is **100% and more than 90% of full-time teachers have PhD/NET/SET** as their highest qualification.

Student Induction Program is organized for the newly admitted students to introduce course information, campus, scholarships, examinations, NEP-2020 etc. Mentors are allotted to the students for preparing their projects.

Besides regular classes, **remedial, mentoring and tutorial classes, subject expert lecture** are arranged to meet the needs of both slow and quick learners. During lockdown, regular classes following fixed routines were held using online platforms viz. zoom, google meet etc.

Teachers participated in online **Faculty Development Programmes, E-Content** Development workshop, webinars organized by the college and other institutes. Students participated in academic, cultural and extra-curricular activities.

NSS activities, Ethics and Value Education Course were conducted by the college to ensure all-round development of students. A library with internet facility and access to e-journals and e-books provide quality study materials for students. Various scholarship schemes are available to the students of economically deprived, reserved category, minority and meritorious students from unreserved category to facilitate their education and growth.

Program and course outcomes are evaluated by the institution through merit positions and progression to higher studies.

Compulsory project works is a part of the postgraduate curriculum, which gives the students an idea about the demands/needs of the industries and research. **Career Counseling, workshops, trainings** are conducted for students in order to guide and enlighten them on suitable career prospects.

Result analysis is conducted at institute level. The **average pass percentage** for the last five academic years is more than 95%.

Students are satisfied with the completion of **syllabus, teaching quality and skills** of the teachers, study materials provided and opportunities offered by the college. They have expressed satisfaction with internal assessment procedures and mentoring.

Research, Innovations and Extension

The college **conducts workshops and seminars** relating to research IPR and entrepreneurship in the college campus.

About **50 papers** of the college faculty have been published in reputed research journals and proceedings. Around 18 books and chapters in edited volumes/books have been published in national and international publications during the last five year. **Nine faculties** are enrolled as '**Research Supervisor**' for PhD mentorship.

Indian knowledge system, innovation and creativity is enhanced in students through NEP syllabus, projects, etc. PG Students innovate new ideas through **projects** inducing research based thinking. **Best from the waste** is

promoted in students for creativity.

Many extension activities have been conducted during the last five years under **NSS, Yuva Mahotsav, Azadi Ka Amrit Mahotsav, SVEEP, tours, visits**, etc. Many departments of the college **organizes seminars and workshops** for students academic enhancement.

Many awards, certificates, etc. are gained by our students from various academic and non academic bodies for their services and talents.

Every year, the college organizes **programs of social welfare** like, Anti-Tobacco Movement, Blood Donation, Women Welfare Programs, Vaccination camps, Cleanliness Drives, College Chalo Abhiyan, Beti Bachao Beti Padhao, Voter Awareness Programs, etc.

The college has **NSS unit** which actively **organize extension activities** all round the year. NSS unit sensitize the students as well as the village communities about cleanliness, restoration of water bodies, literacy and vaccination, etc. during the annual camps (one week).

Tree plantation, Yoga Day, Women's Day, Voters' Day, Constitution Day, Martyrs' Day, World AIDS Day, Ozone Day, Unity Day, commemorative days, etc. are celebrated and various activities are organized for students. In addition, awareness programmes on Drug Abuse, Traffic Awareness etc. also are organized.

The college **collaborates** with the other agencies for organizing **career fairs, field project, and Students Development Programmes**. Departments organized Industrial Visits/Field Trips/Educational Tours to enhance their knowledge and expose students to the current happenings in the field of education, commerce and industries.

Infrastructure and Learning Resources

The college has **7.2 acre land area and 8000 sq. meter** built up area divided into administration block, Old Building, Arts Faculty, Commerce Faculty, Library and New Building Block. The institution has **10 blocks with 29 ICT classrooms**, Science (Chemistry, Physics, Zoology, Botany), Home Science, Geography laboratories, beauty and wellness laboratory, and two Computer Laboratory.

Other **infrastructural facilities** include Seminar Hall/Indoor Games, central library with e-library, Multi Purpose Hall, Open Gym, staff room, Girls common room, yoga centre, meeting hall, Garden, Botanical Garden, Canteen, Sports ground, Cycle Stand, Toilet for girls, boys and disabled persons.

An amount of **Rs 710 lakhs (About 40%) has been expended** during the last five years for infrastructure development and augmentation while Rs.272 lakhs (about 15%) was expended on academic and physical maintenance.

The college library is automated with **SOUL software** and **e-granthalay**. Inflibnet membership (N-list) ensures access to e-books and e-journals.

Wi-Fi facility is available in the Administrative Building, Library and the Computer lab. Broadband internet connection is provided for maximum departments. The institution is equipped with **60 MBPS speed internet connection**. A total of **165 computers** are used as teaching learning aid.

The buildings are maintained by the **Public Works Department, World Bank, RUSA** and the furniture and equipments is purchased from and maintained by World Bank.

Solar geaser, energy efficient LEDs are used in the campus for **green solutions**. The College has 24 seated girls hostel is waiting for renovation after COVID -19 pandemic. The proposal for maintenance of girl's hostel has been sent to the Government. A **50 seater Girls hostel** is under construction within the campus. The College Canteen provides nutritious food/snacks at a nominal rate. The college has **CCTV surveillance** and offers facilities for **Persons with disabilities, Sick room for emergency, feeding room** etc. In order to provide barrier free access to different areas of the campus, **ramps** have been built.

Student Support and Progression

Students are the foremost priority in the college. Providing opportunities for all round development of students is the chief concern. All information is provided in website, <http://www.knmmdamoh.in/>.

About **88% students receive financial assistance** from Government in the form of various scholarships and schemes. Institutional support includes assistance to needy students from the Students' Aid fund.

The College organizes several programmes for the development of **soft skills**. The Career Counselling Cell organizes lectures, training, career fare etc. The Institution is '**Ragging and sexual harassment free**' campus and takes strong action against any untoward incidents through the **Disciplinary and Grievance Committee, Internal Complaints' Cell and Anti-ragging Cell**, if any registered. The **RTI cell and CM helpline** provides transparency in information procurement.

More than 35% of the students are benefitted by guidance for **competitive examinations and career counseling** offered by the Institution during the last five years. More than 1500 students of the institute are placed or progressed to higher education during the last five years. There is a registered **Alumni Association (06/10/01/14384/22)** that is committed to contribute to the development of the institution. Alumni meet was organized every year where alumni gathered and plan for future.

There are several Clubs linked with **extra-curricular activities**. Students are encouraged to participate in intra and inter-college activities for holistic development.

The College organizes **annual 'Yuva-Utsav'** in which students take part in various activities viz. singing, dance, yuva sansad, rangoli, clay modeling etc.

Students have also made their institution proud by their achievements in **sports and cultural events** of high repute. 45 students were awarded for outstanding performance in sports/cultural activities at University / state/ national / international level during the last five years.

Governance, Leadership and Management

In keeping with **vision and mission of the institution**, the Principal forms various committees of professors to deploy the strategic plan of development of the institution viz. IQAC, disciplinary committee, RUSA, Time-table, Admission, SVN Career Counseling cell etc. They help to distribute all academic, administrative, co-curricular and extra-curricular activities of the institution.

Department of Higher Education (DHE) provide facilities in the form of various ***scholarship/schemes*** to encourage students for higher education and provide economic support to students from weaker sections of society with the help of **Medhavi Chhatravratti Yojna, Pratibha Kiran Yojna, Gaon ki Beti Yojna, Post-matric Scholarships**, etc.

College has an active **NSS Cell** that conducts regular programmes, awareness camps, and so on, in order to induce a sense of social responsibility amongst students.

From 2021-22, **NEP-2020** is introduced to students that include CBCS, multidisciplinary, skill development, credit transfer, etc. in the new curriculum enabling students to acquire relevant practical skills and employability. Most of the teaching staff participate in Faculty development Programmes (FDP), professional development/administrative training programs during the last five years.

The inclusive atmosphere of the college promotes a healthy and all round growth of all the dimensions of college experience which gets reflected in the various curricular and extracurricular activities organized in and outside the college campus.

The institution implements **e-governance** in administration, finance and accounts, student admission and support; and pre-examination procedures.

The institution has a well-regulated system for performance **appraisal and leave rules**.

The state government **funds** are utilized for **salary, wages, health scheme, infrastructural expenses and maintenance** of the institution via PWD. Central government funds like RUSA is used for procurement of new facilities, renovation and on campus construction.

The college conducts an **internal and external financial audit** on an annual basis. The college has an efficiently managed website and conducts its academic and financial activities online through different portals.

College has **effective welfare measures** for Teaching and Non-teaching staff as per govt. rules viz. medical expense-reimbursement, group insurance, maternity benefits, child care leave, retirement benefits.

IQAC has made significant contribution in all-round progress i.e. academic, administrative and infrastructure of the college.

Institutional Values and Best Practices

Institute is the **only women's college in district**, committed for the empowerment of women from all sectors including socially and economically deprived sections by providing access to higher education. Institute tries to nourish best culture in our students.

To promote gender equality, **special arrangements** have been made viz. feeding room, sick room, CCTV surveillance and security guards. Activities related to health, nutrition, self-defense and entrepreneurship among the female students are promoted.

The college has a **strong redressal system** in the form of Internal Complaints 'Sujhao Peti', Grievance Redressal and Anti-Ragging Committees. The college observes the International Women's Day every year.

The NSS Unit of the college organizes seminars and gender sensitization programmes both inside and outside the college campus. Due to proper support, guidance and encouragement married female students find suitable environment to carry out their studies. College has conducted a specific program for adolescence girls during **‘World Breastfeeding week’**.

Institute also **conduct activities related to women crime, safety and security in home and outside, and career enhancement for female students**. The institution has a rich tradition of **celebrating cultural programmes and days of national/international importance** like Hindi Diwas, National Sports day, Republic day, Independence day etc. Tree plantation festival known as ‘Vrakchharopan’ is organized by Eco-Club. Institute follows the **Reservation rules** for admission as per directives of State Governments. For **cleanliness** and protection of environment, arrangement of sanitary napkin machine has also been made in the college. To make sustainable and **eco-friendly campus** “Gila Kachra Sangrahan” has been constructed in collaboration with municipality. Incinerator is also installed in the campus. College offer lectures in the bilingual mode to break language barriers. The institution teaches students to be competent, disciplined and productively innovative while inculcating the fundamental ethics and values of a good human being. **The Code of Conduct policy document has been hosted on the college website to this effect**. These inculcate values and ethics in students. **Psychological Counseling** is offered to students to cater to their emotional needs. Psychological counselling via telephone was provided during COVID-19 pandemic.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT. KAMLA NEHRU MAHILA MAHAVIDYALAYA DAMOH
Address	Government Kamla Nehru Mahila Mahavidyalaya Civil Ward No. 04 Damoh
City	DAMOH
State	Madhya Pradesh
Pin	470661
Website	http://knmmdamoh.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	P L Jain	07812-222385		07812-222385	
IQAC / CIQA coordinator	Aruna M Jain	07812-9823685921	9406521311	07812-222385	kniqac@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Day Evening

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Madhya Pradesh	Maharaja Chhatrasal Bundelkhand Vishwavidyalaya	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	01-08-1976	View Document
12B of UGC	01-08-1976	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Government Kamla Nehru Mahila Mahavidyalaya Civil Ward No. 04 Damoh	Urban	7.2	8000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Chemistry	36	HIGHER SECONDARY	English,Hindi	300	95
UG	BSc,Physics	36	HIGHER SECONDARY	English,Hindi	100	25
UG	BSc,Botany	36	HIGHER SECONDARY	English,Hindi	475	475
UG	BSc,Zoology	36	HIGHER SECONDARY	English,Hindi	100	55
UG	BSc,Home Science	36	HIGHER SECONDARY	English,Hindi	50	10
UG	BA,Computer Application	0	0	English,Hindi	0	0
UG	BA,Computer Application	0	0	English,Hindi	0	0
UG	BA,Computer Application	0	0	English,Hindi	0	0
UG	BA,Computer Application	0	0	English,Hindi	0	0
UG	BA,Hindi	0	0	English,Hindi	0	0
UG	BA,Hindi	0	0	English,Hindi	0	0
UG	BA,Hindi	0	0	English,Hindi	0	0
UG	BA,Economics	0	0	English,Hindi	0	0
UG	BA,Economics	36	HIGHER SECONDARY	English,Hindi	1316	1316
UG	BA,Economics	0	0		0	0
UG	BA,Economics	0	0		0	0

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UG	BA,English	0	0		0	0
UG	BA,English	0	0		0	0
UG	BA,Sanskrit	0	0		0	0
UG	BA,Sanskrit	0	0		0	0
UG	BA,Sanskrit	0	0		0	0
UG	BA,Sanskrit	0	0		0	0
UG	BA,Sociolog y	0	0		0	0
UG	BA,Sociolog y	0	0		0	0
UG	BA,Sociolog y	0	0		0	0
UG	BA,History	0	0		0	0
UG	BA,History	0	0		0	0
UG	BA,History	0	0		0	0
UG	BA,Political Science	0	0		0	0
UG	BA,Political Science	0	0		0	0
UG	BA,Geograp hy	0	0		0	0
UG	BA,Geograp hy	0	0		0	0
UG	BA,Geograp hy	0	0		0	0
UG	BA,Geograp hy	0	0		0	0
UG	BA,Geograp hy	0	0		0	0
UG	BA,Urdu	0	0		0	0
UG	BA,Urdu	0	0		0	0
UG	BCom,Com merce	36	HIGHER SE CONDARY	English,Hind i	80	17

UG	BCA,Commerce	36	HIGHER SECONDARY	English,Hindi	50	9
UG	BCom,Commerce	36	HIGHER SECONDARY	English,Hindi	400	159
PG	MSc,Chemistry	24	UNDER GRADUATE	English,Hindi	40	38
PG	MSc,Physics	24	UNDER GRADUATE	English,Hindi	40	25
PG	MSc,Botany	24	UNDER GRADUATE	English,Hindi	40	39
PG	MSc,Home Science	24	UNDER GRADUATE	English,Hindi	30	7
PG	MA,Hindi	24	UNDER GRADUATE	Hindi	156	156
PG	MA,Economics	24	UNDER GRADUATE	English,Hindi	150	127
PG	MA,Geography	24	UNDER GRADUATE	English,Hindi	70	40

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	6				2				36			
Recruited	4	2	0	6	1	1	0	2	18	18	0	36
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	5	1	0	6
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				15
Recruited	9	6	0	15
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				12
Recruited	5	3	0	8
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	5	3	0	1	1	0	10	9	0	29
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	7	8	0	15
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	5782	0	0	0	5782
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	772	0	0	0	772
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	779	923	1026	1170
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	150	199	207	239
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	3000	3594	3868	4210
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	913	971	894	908
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	7	22	27
	Others	0	0	0	0
Total		4842	5694	6017	6554

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	MP state has primarily implemented National Education Policy - 2020. The introduction of multi-disciplinary / interdisciplinary courses in syllabus enable students to focus on subjects according to their mode of interest. Interdisciplinary courses aims to develop all capacities of students, namely, intellectual, aesthetic, social, physical, emotional and moral in an integrated manner. As per new curriculum students can opt subjects of their own interest. Subject papers have been classified as major subject, minor subject and open elective. The new CBCS system is designed as Multidisciplinary / interdisciplinary. Now student has a choice to select a paper of other stream also i.e. a science group student
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	can choose a paper from art stream / commerce stream. With the implementation of the NEP, the institution offers flexible and innovative curricular that include credit-based courses and field projects in the areas of community engagement and service, environmental education, and value-based courses towards the attainment of a holistic and multidisciplinary education. Under NEP-2020 the Institute has the privilege to adopt Ordinance-14A of the Department of Higher Education, Government of MP, which permits the Institute to continue the semester system with the inclusion of multidisciplinary approach, with varied choices of vocational/skill-enhancement-courses. Ordinance-14B permits the Institute to draft the syllabi on the basis of model syllabi issued by UGC under 'Learning Outcome Curriculum Framework (LOCF)'. Under the provisions of Ordinance 14B, learners have the flexibility of Multidisciplinary / interdisciplinary learning. Student can interchange Major subject with Minor subject at the entry level of third semester. Student may opt for different Generic-Elective course at the entry level of third semester. Additional 6 credits per year for first three years of UG programmes can be earned by opting Minor/Generic-Elective/Vocational courses. All the UG students have to opt for one vocational subject offered by the college and in addition, one field project is also essential for every student annually.
2. Academic bank of credits (ABC):	As per National Education Policy 2020, the Academic Bank of Credits (ABC) has been envisaged to facilitate the academic mobility of students with the freedom to study across the Higher Education Institutions in the country with an appropriate "credit transfer" mechanism from one programme to another, leading to attain a Degree/ Diploma/PG-diploma, etc., Now student is not restricted to the same college but could pursue to complete the credits through online platforms like MOOCs , SWAYAM, NPTEL, etc. with his registered ID and once the course is completed , the course credits will be added to the profile automatically. Our Maharaja Chhatrasaal Bundelkhand Univesity has also started the registration of students for ABC Ids and students are being motivated for the same.
3. Skill development:	Swami Vivekanand Career Counseling Cell has been functional in this institution and it has organised

	several skill development programs for the students. Vocational education/Skill development is an integral part of new curriculum designed by DHE for NEP 2020. Focus areas for vocational education will be chosen based on skills gap analysis and mapping of local opportunities. Students choose the subject on the basis of their own interest/requirement. Vocational courses offered by our institute are listed as follow- Beauty and Wellness Desktop Publishing (DTP) Web Designing Nutrition and dietetics Food Preservation and Processing Accounting and Tally Medicinal Plants
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	India is a treasure trove of culture, developed over thousands of years and manifested in the form of arts, works of literature, customs, traditions, linguistic expressions, artefacts, heritage sites, and more. The preservation and promotion of India 's cultural wealth must be considered a high priority for the country, as it is truly important for the nation's identity as well as for its economy. The promotion of Indian arts and culture is important not only for the nation but also for the individual. Cultural awareness and expression are among the major competencies considered important to develop in children, in order to provide them with a sense of identity, belonging, as well as an appreciation of other cultures and identities. Department of Higher Education M. P. design and adopt a new curriculum and syllabus to achieve such goals. Institute promote the use the local language as a medium of instruction, and offer program bilingually, in order to increase access and GER and also to promote the strength, usage, and vibrancy of Indian languages. Bilingual Content: courses are available in Bilingual Hindi and English to ensure that language is not a barrier to accessing knowledge. Cultural Context: Syllabus incorporate examples, case studies, and references from Indian culture, science, history, and traditions within the course material. This will help learners relate to the content and make it more engaging. It can also promote a sense of pride and identity among the learners. Customized Curriculum: Course curriculum reflects Indian knowledge systems, including ancient texts, philosophical concepts, and scientific advancements from India such as Ayurveda, Yoga, Indian Science, mathematics, and traditional arts. Interactive Learning: Encourage collaborative and

	interactive learning experiences. Online platforms and live webinars where students engage with each other and learn from diverse cultural backgrounds. Inclusion of Local Experts: Collaborate with Indian subject matter experts and educators who have expertise in the Indian knowledge system. Inviting guest lectures or incorporating video interviews with local scholars can provide valuable insights and perspectives. Community Engagement: Foster a sense of community among learners by facilitating visits, programs, God Gram Scheme, NSS.
5. Focus on Outcome based education (OBE):	Institute follows the guideline of DHE and UGC. For academic excellence and holistic development, the curriculum is revised and implemented from 2021-22 session. DHE adopt Outcome-Based Education (OBE) in which the course delivery and assessment are planned to achieve stated objectives and outcomes. It focuses on measuring students' performance. Some features are as follows: The Choice Based Credit System to allow for flexibility and innovation Multidisciplinary approach Introduce vocational course Availability of multiple entry and exit facility at any time Provision of internship, field project, community engagement for students from the beginning to enhance their skills Facility of credit transfer Promotion of research activity Promotion of physical education and other extracurricular activities
6. Distance education/online education:	Since technology is rapidly evolving, and needs specialists to deliver high quality e-learning, a vibrant ecosystem has to be encouraged to create solutions that not only solve India's challenges of scale, diversity, equity, but also evolve in keeping with the rapid changes in technology. Institute and DHE promote digital and online education. Faculties and students of the institute participate in various e-learning program viz webinars, lectures, courses, training program. DHE develop e-content in science, arts, commerce stream which is freely available for all the students. Some of faculty also involved in e-content creation according to new education policy. For promoting distance education, college has also signed a MoU with Madhya Pradesh Bhoj Open University. Students are admitted in various courses running under BHOJ university and the classes of distance education for a defined period are engaged by college faculty as per requirement. Examination of distance courses are also conducted in this institute.

Examination of Makhanlal Chaturvedi University are also organised in this institute.
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Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Electoral Literacy Clubs is established in this institute to promote electoral awareness and participation among students. Various voter awareness programs are organized within and outside the college. These programs aim to educate students about the electoral process, voter registration, and the importance of exercising their right to vote. Program under Systematic Voters' Education and Electoral Participation (SVEEP) are organised at college level for electoral literacy.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Institute form the committee in which faculties are appointed as Co-ordinator and members by the head of the institution. ELC is presently functional in the college. Some students are selected for Electoral Literacy Club. All faculties actively take part in election by performing election duties, webcasting viewing team, and use their right to vote.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The Electoral Literacy Club (ELC) is established in this institute which plays a crucial role in promoting electoral literacy and fostering democratic values among students. Activities and importance of Electoral Literacy Club: Voter education campaigns: The ELC organizes campaigns to educate students about the electoral process, voting rights, and the importance of participating in elections. It conducts awareness drives, information sharing, and holds sessions to address queries and concerns. They are poster presentation, quiz competition, slogan writing, short singing clips, etc. under SVEEP program. Webinars & training program: The ELC conducts webinar on 'Matdan ki Anivaryata' where guest speakers, are invited to discuss various aspects of elections, politics, and democratic governance. Club also arranges 'online training program on Sansadiy Karyapranali (Parliamentary system and procedure)'. They help students to gain insights, clarify doubts, and develop a well-rounded understanding of the electoral system. Yuva Sansad: Institute organizing 'Yuva Sansad' during Yuva-Utsav (Annual

	Function) allows students to experience the democratic values, Parliamentary system, voting process. Debates and discussions: Institute arranges debates, discussions on political topics, allowing students to express their opinions, engage in constructive dialogue, and understand diverse perspectives. These events foster critical thinking, public speaking skills, and the ability to articulate ideas effectively. Pledge for 'using right to vote' activity is organized every year by the institute. Voter registration drives: The ELC facilitates voter registration drives within the college campus in which more than two hundred students are registered using 'voter helpline app'. It assists students in completing voter registration forms, verifies the required documents, and helps them understand the registration process. These drives aim to increase the number of registered voters among college students. Collaborations and outreach: Institute collaborates with local election authorities and other educational institutions to expand its impact. By partnering with external stakeholders, the club can reach a wider audience, organize joint initiatives, and create a lasting impact on electoral literacy. Rally related to voting awareness is organized every year.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	College undertakes socially relevant projects and initiatives related to electoral issues. Field projects: As per NEP-2020, students' undergone field projects to explore various aspects of elections, democratic participation, and electoral reforms. These projects can investigate topics such as voter behavior, electoral systems, political campaigns, and the impact of social media on elections. Awareness drives: College frequently organizes awareness drives to educate students and the local community about electoral processes and democratic values. These drives may include voter registration camps, informational campaigns, lectures training and webinars on electoral literacy. Content creation: College engages in content creation to raise awareness about electoral issues. This may involve creating informative slogan, posters, and short clip videos that highlight the importance of voting, steps to register as a voter, and guidelines for casting a vote. Publications: College publish annual magazine 'Prerna' that provide space for students and staff members to publish their thoughts about electoral

	processes and democratic values. Collaboration with election authorities: College collaborates with election authorities at the local, regional, or national level to support and contribute to electoral processes. This collaboration may involve assisting in voter registration drives, organizing training sessions for polling officials, or hosting events in partnership with election commissions like SVEEP Activities. By undertaking these projects and initiatives, colleges actively contribute to advancing democratic values, promoting electoral participation, and raising awareness about electoral processes among students and the wider community.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Camp was organized in the college for enrolling as voters in the electoral roll. Nearly 250 student register themselves for getting new voter id.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
6554	6019	5693	4842	4202

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 78

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
44	33	33	33	33

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
693.78	103.66	394.66	321.73	327.59

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The institute is affiliated to **Maharaja Chhatrasal Bundelkhand University (MCBU), Chhatarpur**. The **syllabus** is designed and developed by the Department of Higher Education (DHE), Madhya Pradesh and Board of Studies (BoS) of the affiliating University. From 2021-22, MP primarily implemented **NEP 2020** so, the syllabus is modified according to NEP by the MP DHE and MCBU, Chhatarpur. The institution is responsible for the effective implementation of curriculum. Institute's **Faculties** are appointed as members of **state level committee and BoS** for designing and enriching the syllabus of UG and PG courses.

Institute follows the **Academic Calendar** prepared by DHE and affiliating university for effectively and timely completion of an academic session including examinations, holidays and extra-curricular activities. At the beginning of session, **time-table** is prepared and followed by all faculty members for timely completion of recommended syllabus. The time table is displayed on the notice board, website and social groups. Various **committees** are formed for effective completion of session both academic and administrative. Faculty members maintain **Teacher's diary** regularly.

The **Choice Based Credit System** is introduced in the first year of all undergraduate programs as per NEP-2020 guideline. **Four-quadrant E-content**s are developed by the faculties as per the NEP-2020, for easy access and convenience of students. Students choose **interdisciplinary and vocational courses** as per their interest which helps in the expansion and gaining of knowledge. The introduction of **open elective courses, training, field visit, project and tour** cater to the intellectual and professional capabilities of the students.

Student Induction Program is organized at the commencement of session to convey them information about college, curriculum, scholarships, assessment methods, career and extracurricular activities. Faculty also ensures counseling of students for selecting course and subject combination with their interest. Teachers follow various techniques traditional and advance with use of **audio-visual aids and ICT tools** for effective teaching-learning process. **Remedial classes** are arranged for slow learners as per requirement.

Institute tries its best to meet the **requirement of books** by issuing books from library and providing free of cost books to SC and ST students. Students' participate in workshops, seminars, paper presentation and other excursion activities. Institute arranges **Guest Expert lectures** pertaining to the subject and

curriculum for respective students. Educational tours are organized by different departments mainly for PG students to help them acquire practical knowledge of project topics. **E-library** facility is available for students to get an easy access to update them.

CIE is done through **Continuous Comprehensive Education (CCE)**. CCE are arranged through multiple modes viz. class tests, MCQs, viva, group discussion, project works, ppt presentations and assignments, etc. Sessional practical examinations are arranged by the respective head of the department. **Annual examination** time table is issued by the affiliating university and are conducted at the institution. **Revaluation and re-totaling** facility is provided by the university for students who secured less marks compared to their expectation. The College abides by the **dates of examinations fixed by the University** for the different semester and yearly examinations.

File Description	Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 11

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 3.24

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
288	00	358	94	144

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The institution runs **different types of courses, activities and programs** to inculcate general competencies like social and ethical values, human values, environment sensitivity etc. that ensure the holistic development of students. Various articles are published in **college magazine 'Prerna'**.

Gender sensitivity - Gender sensitivity is accomplished through amalgamation of theory and practice. It is integrated into the curriculum through the **syllabus of foundation courses, Sociology and Political Science**. Many activities for providing hands on experience include **field work, community outreach programs and gender sensitization activities**. This issue is strengthened by organizing **seminars, expert lectures, poster sessions** and '**God gram (Adopted Village) Activity**'. The **Women Redressal Cell** and online grievance complaints through QR code has been functioning in formal sense. **Rally** by NCC cadets against dowry, **pink kabaddi** and **pink fashion show** was organized for awaking students to use right to vote. Complete **security** of female students is maintained through **proper boundary wall, entry through identity card, female guard** at the entrance gate, **self-defense training**, and **facility of feeding room, sick room, girls common room with sanitary napkin machine facility, availability of washrooms to girls students in all blocks**, celebration of **International Women's day, vigilance week** enhance gender sensitivity. The **higher ratio of female faculties** compared to male also make it feasible to girl students to share their problems or issues related to gender sensitivity with teacher.

Human values- Human values are integrated into the curriculum through **foundation and core courses**.

Human values are inculcated in the students through **presentations, rallies, discussions and lecture** that are organized continuously by the concerned departments on the issues. Many activities done under **NSS, Azadi ka Amrit Mahotsav, educational trip** to historical monuments, students visit to shelter for handicapped child, **old age home** and celebration of **commemorative days** inculcate human values in students. **Vigilance week celebration, lecture on Nirbhaya** etc. motivate students toward human values.

Environment sustainability - Environment sustainability is included in environment paper at UG level as foundation course. Botany, and Zoology papers deals with pollution and wild life-environment conservation respectively. In order to sensitize the students about the environment and sustainability issues, many activities like **seminars, guest lectures, industrial visits and field excursions** are organized for student of all programs. **Environment day, ozone day, water day**, etc. are celebrated where students actively participate. Institute also promotes eco-friendly activities through **plantation, 'NO to tobacco', use of energy efficient equipment's**, promoting students for **Urja Shaksharta Abhiyan (USHA)**, etc. Students are made aware of their responsibilities and duties of good understanding of ecosystem, natural resources, biodiversity resources, pollution, degradation, etc.

Professional ethics - Full paper on **entrepreneurship development** in UG as a part of foundation course. **Lectures** related to **Intellectual Property Rights and Personality development** skills are organized at institute level. Student Induction Program and faculty **Induction, Orientation and Faculty Development Programs** induce professional ethics.

As an integral part of student engagement in **social activities** during the program of studies, college also provides opportunities to students to enroll as **NSS volunteers**.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 00

File Description	Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 75.12

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
2593	2170	1967	2166	1622

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3397	2905	2751	2710	2238

File Description	Document
Institutional data in the prescribed format	View Document
Institutional data in the prescribed format	View Document
Final admission list as published by the HEI and endorsed by the competent authority	View Document
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 49.9

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
976	841	758	776	595

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2039	1744	1651	1355	1119

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio**2.2.1**

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 148.95

2.3 Teaching- Learning Process**2.3.1**

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

To create a learner-centered environment that empowers students, promotes active engagement, develops critical thinking skills, and facilitates a deeper understanding of the subject matter institute adopt and implement student-centric methods, such as experiential learning, participative learning and problem solving methodologies.

Experiential Learning:

To emphasize learning through direct experience and reflection, students engage in hands-on activities, experiments, field trips, project work and real-world applications of knowledge.

By experiencing concepts firsthand, students can develop a deeper understanding and retain information more effectively.

Participative Learning:

To promote active participation and collaboration among students, Institute encourages them to engage in quiz, discussions, group work, debates, lectures, poster, Yoga and presentations.

Participative learning fosters critical thinking, communication skills, and teamwork, as students learn from their peers and contribute to the collective learning experience.

Institute has active NSS unit which contribute a major role to holistic development of students through various group activities and collaborative activities such as camp, rally, awareness campaign etc.

Problem-Solving Methodologies:

To focus on ‘how to analyze and solve problems’, it involves presenting students with real or simulated problems, expert lectures, special classes viz. remedial classes. By actively engaging in problem-solving activities, students develop valuable skills such as decision-making, logical reasoning, and adaptability.

ICT-enabled tools:

These tools include online resources, educational websites, interactive multimedia content, virtual simulations, online learning platforms, and communication tools. Technology enables self-paced learning, personalized experiences, and access to a vast array of educational resources. During the recent years, use of ICT tools increased in college to a considerable extent.

In the pandemic era, teachers start taking online classes on platforms like Google meet, Microsoft team, zoom, wise app, Google class room, Cisco WebEx, etc.

Teachers also attended refresher course, training program, webinar, conferences and workshops by using ICT tools for making themselves well-equipped. One week Faculty Development Program and a number of webinars were organized by the college through online mode for their professional development.

All department of the institute have computer and internet facility for students and teachers. OHP used by teachers as teaching method to make teaching-learning process more effective and interesting. Four-quadrant E-content is developed by the faculties as per the NEP-2020, for easy access and convenience of students. Faculties assisted using YouTube for learning effective material through online mode.

Social networking in whatsapp, telegram like platforms are introduced to connect with stakeholders and to promote effective participative learning. Students are motivated to use these groups to upload and exchange their works, educational videos, innovative ideas.

E-library facilities are provided to student and teacher of the institution to make easy access to online study material.

Overall, the combination of student-centric methods and ICT-enabled tools creates a more interactive and dynamic learning environment, fostering active participation, critical thinking, and holistic development of students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
44	33	33	33	33

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 79.55

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
41	27	27	22	23

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms**2.5.1**

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The department of higher education release an academic calendar every year before the beginning of the session in which schedule for class teaching CCE semester breaks vacation beginning of examination for all program UG and PG are clearly maintained and institution is expected to follow the schedule.

As per policy of the department of higher education the college has internal committee which prepare detail program timetable and methods for internal evaluation. Before the commencement of the session, timetable committee is constituted by the head of the institution, the members of the committee plan a systematic time table for engaging classes regularly.

The classes are engaged in two shifts morning and noon, in the morning classes of Art and in noon session classes of commerce and science are held. The evaluation process is related to internal assessment after the commencement of the session, institution start its preparation to take CCE test as per the schedule maintained in the academic calendar.

Mechanism:

The institution is an affiliated college; therefore, it follows the rules and guidelines of the university regarding the assessment and evaluation of performance of students. The internal assessment is carried out by a transparent, systematic, and time bound manner for all theory courses, laboratory courses and projects. External assessment is done on the basis on the time-table released by the affiliating university. Examination committee is formed by the head of institution. A senior faculty member acts as center superintendent, while other teaching faculty and non-teaching staff work as members. The institution conducts the final examination as per the time table and the guidelines of the affiliating university.

Continuous Comprehensive Evaluation CCE is the main process for internal evaluation there are many methods adopted for CCE including assignments, objective questions system, class teaching etc. all the department of the institution follow a uniform process of evaluation for CCE.

Internal assessment

- The assignments are given to students on regular basis by the particular faculty teaching the specific subject.
- The answer sheets are evaluated and checked carefully by the department faculty and then marks are shown to students to check their performance, and for improvement in future.

The affiliating University has initiated various evaluation reforms as under.

- Allotment of Marks for internal assessment system.
- Introduction of objective question in the question papers
- One paper per subject per semester.
- The college has adopted various evaluation report.
- Objective, descriptive, question and assignment used in internal examination.
- Class test, group discussion and surprise test are conducted to evaluate the performance of students.
- Student centric learning is introduced through the assignment project seminar PowerPoint presentation and practical and online quiz.

Students are made aware of marks awarded for CCE test to students and guide them for better performance. Marks of internal assessment are submitted on the website of the affiliating university, practical examination for science and computer subject are conducted by the college and evaluation is done by external examiners appointed by the affiliating University.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

- The institution has clearly stated the Program Outcomes (POs), and Course Outcomes (COs) on the official college website. Other than that, the following methods are adopted by the institution to communicate the POs, and COs to the teachers and students.
- During the Student Induction program, the POs are communicated to the first-year students and subsequently in the Departmental orientation, the PPT are shared by the HODs.
- The subject teacher specifies the COs in the preliminary classes of the academic session and also checks the attainment of COs through various direct methods such as quizzes, presentations, class tests, role plays, group discussions and others.
- Hard Copy of syllabi and COs are available in the Departments for ready reference to the teachers and students and also available in the college library.
- The importance of the COs has been communicated to the teachers in the IQAC meetings as well as College staff meeting.
- The students are also made aware about the POs, and COs during mentoring sessions.
- Books of the Syllabi are available in the Department for ready reference for students and faculty.
- The PO, and COs are incorporated in the curriculum for display on college website which can be accessed by all the Faculty, Students, and Alumni.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.**Explain with evidence in a maximum of 500 words****Response:**

The process for the evaluation of the students in different subjects is followed as per the rules and regulations of the University and Department of Higher Education M.P. The implementation of the syllabus with changes and the process of evaluation of the learners are monitored by the University, Management of the college and the principal. Programs run by institution have been framed by the University thus course objectives, course outcomes, and mainly depend upon the intentions of the university. In relation with these outcomes the institute have framed some on the basis of overall experience of the university and tried to follow it in the favor of the students. The program outcome is analyzed on basis of university result which is recorded in the college. Some of the steps taken by the institution for the attainment of Course Outcomes (CO) are as follows:

- Remedial classes/Extra classes,
- WhatsApp and telegram study groups for providing notes/guidance/home work,
- Educational tours/Site visits/field visits, guest lecture etc.

At the institution level evaluation of attainment of Program Outcomes and Course Outcomes is done through:

1. Direct method

- **Internal (CCE through different modes)**

The Continuous Comprehensive Evaluation (CCE) of the students are done keeping in mind the Cos by varying methods such as Class Tests, Presentations, Group Discussions, Quizzes, etc. are used for evaluation.

- **External (Year/Sem end Exam)**

The attainment of COs is measured in the Year/Sem end exam through Practical / written examinations based on the questions framed as per the COs.

2. Indirect method

- **Student's feedback on COs:** The Feedback Review on the attainment of COs.

Students of our institute has achieved gold medal at university level. Six students has received gold medals in last five years.

The attainment of POs and COs are gathered for different courses, and then calculations are done for measuring the level of attainment of the outcomes.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3**Pass percentage of Students during last five years (excluding backlog students)****Response:** 95.69**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1536	1837	1490	1393	1227

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1837	1857	1492	1395	1239

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey**2.7.1****Online student satisfaction survey regarding teaching learning process**

Response: 3.64

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 5

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
1	2	2	00	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

College has taken initiative to create an ecosystem for innovations and faculty of knowledge that promotes innovative thinking among the students and faculties. This ecosystem is created through a relationship between various stakeholders of the college i.e. students, faculty, **Alumni, Society and MOU** organizations.

College continuously promoting students for **better use of resources** with **family management guidance**. Students are regularly guided for various **employment-oriented innovative projects**.

To encourage creativity and innovative ideas of faculty members and students, the college is regularly publishing its own **Annual Magazine “PRERNA”**, which contains short articles, motivational Ideas and Stories, Poems, and research article. Cultural programs are also organized in the college under **Swachhta club, Sahityak club; Sanskritik club, Samajik jagrukta club and Eco club** of the college organize activities regularly during session to motivate the students related to recent issues of the society. Under the **“Ek Bharat Shreshtha Bharat program”**, students were made aware of the inter-regional traditions, language, music, dance and culture of Manipur state.

Under the promotion of the **Indian Knowledge System**, **“Sanskrit”** and **“Urdu”** courses are taught which help in the promotion of language through its literature. As per the new education policy system, the syllabus consists of knowledge of **ancient science**, renowned **Indian Sociologists, Economists, Scientists**, & people in various fields with their valuable contributions taught.

Incubation Centre has been established for students to come across new ideas and to nurture their creativity and manifest their intuitive minds. Students are regularly guided for project work to construct **Working Model projects, various ornamental objects** from waste and **Goddess Saraswati clay idol** under the **“Best from Waste”** motive. The faculty regularly shares their own research experiences, success stories, innovative ideas and writing skills with students.

The students of the college not only study and learn from books or classroom lectures but also by interacting with subject experts, during the *guest lectures, field visits, group discussions, seminars, and conferences* that are organized in the college. Lectures on **Intellectual Property Rights** have been organized at the Institute for Faculties and Students twice in the current session.

In regular mode, various **Self-Employment oriented Workshops** (Basic & Advanced level) on Stitching & Embroidery, Entrepreneurship & Personal Development and Beauty and Wellness are organized every year in collaboration with the “Swami Vivekanand Career Counseling Scheme”.

Fund support received from **RUSA** and the **World Bank** has led to infrastructure and **academic development**. The students are taken for a visit to a nearby university/institutes/industries to gain knowledge about project topics. Students see, learn and interact with the instructors and employees of these organizations, which results in practical exposure.

Different programs/training have been organized for capacity enhancement such as **FDP, webinars, Seminars** etc. The students are encouraged to access the latest online study materials available through the e-library to keep themselves abreast with the latest ongoing studies. Recently, five faculty members have been registered as **research supervisor** of the affiliating university.

File Description	Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 14**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
07	1	2	2	2

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards**3.3.1****Number of research papers published per teacher in the Journals notified on UGC care list during the last five years****Response: 0.46****3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
11	5	6	10	4

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Institutional data in the prescribed format	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 0.22**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
6	3	1	5	2

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities**3.4.1****Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.****Response:**

The NSS Unit and various clubs formed under Research, Innovation and Extension have always been active and contributed to the development of the neighborhood significantly through different programs.

During five years **N.S.S. unit** has organized many extension activities for the welfare of the society through different types of awareness programs and student-volunteers participated in them to make them successful events. Volunteers visited the neighborhood to create awareness about social issues like health and nutrition, **COVID vaccination**, etc. and sometimes they campaigned for maintenance of cleanliness, plantation etc. Volunteers also visited the nearby village **Hirdepur** to conduct developmental activities under '**God Gram Scheme**'.

One day workshop on **AIDs awareness and blood donation** through poster presentation has been organized. **Seven days NSS camp** arranged in Hirdepur village on theme "**Netratva Prasikchhan**". Various activities like awareness on washing hands, cleanliness near the water resources, **digital banking, right to education**, etc. were arranged under this camp and **sanitary napkins were distributed** by student volunteers to village girls and women. **Free masks and sanitizer** were distributed to common people during COVID -19 pandemic and NSS unit tried its best to make people aware about the precautions to be taken for the infection.

Cleanliness program and plantation were organized under **Clean India Campaign**. “**Swachhhta pakhwada**” is celebrated every year to maintain the cleanliness within the campus. Online lecture on “**Poshan Aahar** (Nutritious Diet)” was arranged in the college during **Poshan month**. Health Awareness Rally was organized on the NSS Foundation day by the staff and student volunteers with an aim to make people aware about the various air-borne diseases and precautions to be taken for safety. Online quiz was organized on ‘**World Cancer day**’ during Covid – 19 Pandemic. **Surya Namaskar** a key for maintaining good health is organized within the campus every year. Teachers and students taken oath for good governance on the occasion of “**Sushashan Diwas**”. Lecture was organized on the Netaji Jayanti celebrated as **Parakram Diwas**. National voter’s day is celebrated every year to create electoral awareness amongst students and encourage them to participate in the electoral process. Programs under **SVEEP** are organized by the MP Election commission within the college campus and maximum students participated in various activities like **Slogan Writing, Poster presentation, online quiz, and video contest**. “**Madya Nishedh Sankalp Diwas**” was organized on the occasion of Gandhi Jayanti and students pledge for prohibition of liquor. Poster presentation was organized on **International Women’s Day** reflecting the challenges faced by ordinary women. **Nukkad Natak** was arranged for awaking people against corona infection. Staff members and students are also encouraged to take part in initiatives of communal harmony through raising funds for the **National Foundation for Communal Harmony** (An autonomous organization under the ministry of Home Affairs. Govt. of India). Staff members **donated their one day salary** for PM Care Fund during COVID Pandemic for social welfare.

File Description	Document
Upload Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The institution has made its presence in the entire Damoh district through a number of extension activities that are regularly organized in the city and adjoining villages. These pertain to certain environment centric programs, celebration of days of national importance, health and hygiene awareness activities, youth oriented programs, etc. The district administration has recognized the efforts of the institution for **SVEEP** and **USHA** program verbally. They have been awarded by appreciation letter for securing position. The various recognition certificates are received during educational tours from the recognized institutions/ Universities. Certificates for **Best election duty** are received by the faculty members of our institute during by-elections in Damoh.

File Description	Document
Upload Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 29

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
19	4	6	00	00

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration**3.5.1**

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 04

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The mission of the institution is to facilitate higher education to all. The institution, being a government college, is not an independent organization to create and enhance the infrastructure on its own.

The institution is committed to maximize the use of the available space to accommodate teaching-learning activities, sports/cultural activities and administrative work.

Covered campus: Campus covered with boundary wall and has main entrance gate, for safety and security purpose.

Classrooms: 29 classrooms with ICT facilities for conducting both UG and PG classes.

Departments: All PG departments have been allotted one room each where PG classes are also engaged by teachers.

Laboratories: The Laboratories of the Science Departments (Physics: three labs; Chemistry: three labs; Botany: one lab; Zoology: one lab; Home Science: two labs; and Geography Department: one lab) are updated with regular development Grants received from Government and are equipped to conduct the experiments in the present curriculum offered by the University. One lab is established for Beauty and Wellness Vocational course.

Technology enabled learning space- There is a two computer lab equipped with sufficient number of computers and other infrastructural facilities in the main building. One for Computer Application course and other is common for all the students for their uses.

ICT Facility- The students of the institution attend virtual/online classes.

ICT facility typically serves as a central hub for students and staff to access and utilize information and communication technologies. Viz.

Computer Lab equipped with computers, printers, scanners, and other peripherals.

Reliable and high-speed internet connectivity

LMS

Digital Library

Audio-visual Equipment: projectors, smart TV and audio system

A network infrastructure with switches, routers, and cabling

Security Measures including antivirus software, and access controls.

Girls Hostel: The College has 24 seated girls hostel, however it is not operative during COVID 19 pandemic Period. A 50 seated Girls hostel has been under construction within the campus. For wellbeing of students, college occupied a hostel of Govt Polytechnic College Damoh. Moreover 'Aawas Sahayta Yojna' for outstation students is also provided by Department of Higher Education.

Tutorial spaces- There are open tutorial space available in the institution.

Botanical garden

One hall for seminar and indoor activities purpose

Infrastructure facilities for physical disabled persons-

1. Ramps for easy movements towards classrooms and library.
2. Toilets
3. Seating arrangements during classes and examinations.

Facility and various provisions available within Institute:

1. Recreational facilities, staff room, Girls common room, yoga centre etc.
2. Facility for medical emergencies
3. Feeding room
4. Internet and Wi-Fi facility
5. Security
6. Open gym
7. Drinking water facility
8. Canteen
9. Scholarship room
10. Mini green Stadium
11. Cycle Stand/Parking
12. Room for NSS unit
13. Separate room for Swami Vivekananda Career Counselling Cell
14. Biometric Attendance system
15. Girls Toilet
16. Men's Toilet

Multi-purpose Hall with audio video facility, Podium facility; proper electric supply and furniture.

The institution organizes extra-curricular activities.

1. *Cultural activities*: The institution has an auditorium which is used for cultural activities.
2. *Sports and Games*: The institution has grounds for Kabaddi, Volley-Ball, Basket-Ball, Kho-Kho and a jumping Pit where students play to stay healthy.

File Description	Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 39.95

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
429.19	29.34	227.41	10.51	39.18

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the

faculty and students**Response:**

The library is equipped with digital facilities and has embraced an Integrated Library Management System (ILMS) *SOUL software and e-Granthalaya*. The availability of adequate subscriptions to e-resources and journals further enriches the library's collection. This supports their research and academic pursuit's and keeps them updated with the latest developments in their respective fields.

The optimal utilization of the library by both faculty and students is a positive sign. It indicates that the library's resources and services are aligned with their needs. The library serves as a hub for learning, research, and intellectual engagement within the institution.

Moreover, the library staff likely plays a crucial role in promoting the use of library resources through orientation programs, workshops, and regular communication channels. These efforts encourage faculty and students to make the most of the available resources and contribute to their academic success.

Overall, the combination of automation, digital resources, and active engagement by the library staff has contributed to creating a vibrant and resourceful library environment.

Table: Details of Library Setup

Sr. no	Items	Data
1	Total area of the Library	Approx. 4000 sq.ft
2	Total seating capacity	50
3	Working hours	10:30 A.M to 05:30 P.M
4	Lounge Area	Used as reading rooms
5	On Holidays	Closed

The library renders students and teachers the following services-

1. Lending Books.
2. Guidance for library users.
3. Suggestions reference books.
4. Providing E-resource based services.
5. Enhancing general awareness.

Facilities for SC/ST students-SC/ST students of the institution are provided a study kit worth Rs.2000/- sponsored by the Department of Higher Education, Madhya Pradesh the study kit contains- Text books, Note Books, Stationery, Dictionary etc.

Table: Details of SC/ST students Benefitted During the last five years

Year	Students Benefitted	
	SC	ST
2017-18	536	108
2018-19	623	123

2019-20	755	155
2020-21	885	177
2021-22	995	198

The support provided by the library staff is as under---

- They help students and staff in searching and identifying the requisite book.
- Help them use E-resources.
- Provided study kit to the SC/ST students under the Book Bank Scheme sponsored by the Departments of Higher Education.
- Give Information to students and teachers about new books.
- Provide newspapers and magazines for preparation of competitive examinations.
- Write suvichar (thought for the day) on the notice board every day.
- Provide copies of the syllabus to students and teachers.
- Provide question paper of previous examinations of different classes and subjects.

Specialized services provided by the library

- Manuscript
- Reference
- Reprography
- ILL (Inter Library Loan Services)
- Information deployment and notification
- Download
- Printing
- Reading list/Bibliographic compilation.
- In-house/remote access to E- resources.
- User orientation and awareness.
- Assistance in searching database.
- INFLIBNET/IUE facilities.

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

College recognizes the importance of keeping its IT facilities up to date and providing sufficient bandwidth for internet connectivity. The institution understands that access to reliable and high-speed internet is essential for effective teaching, learning, and research in the modern era.

To ensure that its IT facilities are up to date, the college invests in regular updates and upgrades of hardware, software, and networking infrastructure. This includes computers, servers, projectors, interactive whiteboards, and other relevant equipment. By keeping the IT infrastructure current, the institution enables students and faculty to utilize the latest technologies and tools for their academic pursuits.

Furthermore, the college understands the significance of adequate bandwidth for seamless internet connectivity. It ensures that the available bandwidth is sufficient to meet the needs of the campus community, including students, faculty, and staff. This allows for smooth access to online resources, databases, e-learning platforms, and other internet-based tools and services.

To maintain a reliable and high-speed internet connection, the institution may employ various measures. These can include partnering with reputable internet service providers (ISPs) who can deliver consistent and fast connectivity, implementing network management systems to monitor and optimize bandwidth usage, and regularly assessing the network infrastructure to identify and address any bottlenecks or issues.

In addition, computer labs and dedicated areas with Wi-Fi access points are established to ensure that students have convenient access to IT facilities and internet connectivity. Most of the departments are rich in computer and internet facility. The library has E-resource facility with desktop computers for students and faculty members to search the study material online. Faculty members and students have been provided with Email ID and Password to use INFLIBNET.

The institution has plans to provide computer and internet facility to the department and office where it is still unavailable. The plans also includes purchase of new computers and OHP to upgrade IT infrastructure and development of smart class to enhance facilities for teaching-learning process.

By frequently updating its IT facilities and providing sufficient bandwidth for internet connection, Govt. Kamla Nehru Mahila Mahavidyalaya in Damoh demonstrates its commitment to provide a technologically advanced and conducive learning environment for its students and faculty.

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 39.72

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 165

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1**

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 14.77

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
95.45	46.25	90.46	10.32	29.51

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 76.21

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4851	4963	4280	3793	2926

File Description	Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills**
- 2. Language and communication skills**
- 3. Life skills (Yoga, physical fitness, health and hygiene)**
- 4. ICT/computing skills**

Response: B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 33.17

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3891	2435	2353	226	153

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 19.86

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
464	345	261	250	166

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1536	1837	1490	1393	1227

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.25

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	1	13

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities**5.3.1**

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 46

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	0	13	11	9

File Description	Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 24.4

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
33	1	28	33	27

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni Association is a great community which endeavours to impart, collaborate and share collective experience. Govt. Kamla Nehru Mahila Mahavidyalaya Damoh is one of the reputed colleges in Bundelkhand region. The Alumni of this college are working in various fields like education, social,

Sports, cultural, politics, etc. The aim/objective of the Alumni meet is to develop and to maintain long term relationship with working in different fields. The various alumni are invited by different departments of the college for the guest lectures and to give the knowledge of their own expertise field of to the college students. Every year in college Alumni Meet is organized. In 2017-18 an alumni conference was held in the college. In which 35 girl students participated and tried to contribute in various ways for the college. Such as tree plantation program, providing books to the concerned departments, donating various types of useful equipment in the departments. Provided guidance to the girl students by telling them about their employment and self-employment.

Alumni Conference 2018-2019-Alumni Conference was organized in the college on 14-12-2018. In which the alumni of the college working in various government non-government institutions participated. The students apprised the students about the working of their departments and their various schemes.

Alumni Conference 2020-2021- Alumni conference was organized in the college on 18-02-2021. In which the girls who passed out from the college in the session 2019-20 were invited. 41 girl students participated in this program. The objective of the program was to see what alumni can contribute to their college. The girls presented their views. Some girl students donated books to their college, some girls contributed by presenting important plants and trees. The girls shared their experiences. The women who were invited as the chief guest and special guest in the program were also former students of the college and were working as the District Municipality President and District Mahila Morcha.

"ALUMNI MEET 2021-2022" was organized in Seminar Hall on 17 March 2022. The Alumni started arriving in college by 11:00 a.m. And they were received by the organizer team and they have been asked to fill the registration form. The Alumni Meet started with saraswati Vandana followed by welcome song. The meeting was graced by the Principal Dr. G. P. Chaudhary. During the interaction session with the alumni, College infrastructure & development plan shared by Dr P. L. Jain and Also discussed about Planned to add different passed out batches and updating database of the alumni association

Alumni also interacted with other alumni students and gave motivational talk regarding preparing for higher studies and placements.

Registered Alumni Association

Government Kamla Nehru Mahila Mahavidhyalaya Damoh , Alumni Association was registered on 30 November 2022 and Alumni committee has been constituted and in this association Members were appointed to various posts as follows

President- Dr Reva Choudhary

Vise president- Dr I.K. Bhatti

Secretary- Dr Shirin khan

Treasurer-MRS Jaya Ahirwar

Co-secretary- Adv Parveen khan

Member- Savita Mishra

Member- Dr Priya Tiwari

Alumni has contributed Rs. 7000 for welfare.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The vision of the institution is:

- To mould students into dynamic citizens who are intellectually stimulated, technologically equipped, socially aware, and sympathetic, by providing value-based, quality education. To impart lifelong learning so that our students become better human beings, retaining a fine sense of balance between traditional values and modern perspectives. To empower women from all sectors including those who are socially and economically deprived through access to higher education.

The mission of the institution is:

- To provide higher education to students that promotes capacity building and holistic development through a quality teaching-learning process.
- To provide comprehensive education, inculcate ethical and moral values, and encourage students to enhance their leadership and entrepreneurial qualities.
- Empowering the students with best possible quality education in an environment that promotes the growth of an individual in not only academics, but in a holistic manner so as to groom their personality.
- Accessibility to and equity in aspiring learners in education from every section of society.
- Imparting learning skills and shaping conscientious minds for service to society and nation.

In keeping with the above-mentioned vision and mission of the institution, sincere and untiring efforts are being made by the Principal along with stakeholders. The Principal forms various committees of professors to deploy the strategic plan of development of the institution, which helps to distribute all academic, administrative, co-curricular and extra-curricular activities of the institution amongst the teaching and non-teaching faculty/staff. The committees hold meetings at regular intervals and plan accordingly. The Committees may broadly be divided into the following broad categories:

Administrative Committee: IQAC, disciplinary committee, alumni committee, RUSA project World Bank committee, CM helpline RTI cell, Internal Audit Cell, Income Tax committee, etc.

Academic Committees: Time-table committee (for UG level), CCE, practical and project, Computer cell.

Students' Section & Support: Include Admission Committee (for both UG and PG students), Student Induction Committee, Anti-Ragging Cell, SVN Career Counseling cell, Internal Examination & University Examination committees, Grievance Redressal Committee.

DHE provide facilities in the form of various scholarship/schemes to encourage students for higher education and provide economic support to students from weaker sections of society with the help of Medhavi Chhatravratti Yojna, Pratibha Kiran Yojna, Gaon ki Beti Yojna, Post-matric Scholarships, etc.

NSS: The College has an active NSS Cell that conducts regular programmes, awareness camps, visits to orphanages and so on, in order to induce a sense of social responsibility amongst students.

NEP-2020 is introduced to students from 2021-22 by the DHE which includes CBCS, multidisciplinary, skill development, credit transfer, etc. in the new curriculum enabling students to acquire relevant practical skills and employability. The inclusive atmosphere of the college promotes a healthy and allround growth of all the dimensions of college experience which gets reflected in the various curricular and extracurricular activities organized in and outside the college campus. There are separate committees that work towards facilitating the process of students having access to all funds/grants/scholarships provided by the state and central governments.

File Description	Document
Upload Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

This college is a government institution affiliated to Maharaja Chhatrasal Bundelkhand University. The overall policies, administrative setup, appointments, service rules, procedures and policies are all framed by the DHE.

Policies: The quality policies are formulated by the state government. To fulfill the goal and objectives of institution, Principal formulates quality policies as per the requirements of students and staff. The principal chalks out the plan for the session. Committees of professors and administration staff are constituted to implement the policies and plans. The problems and challenges in implementing the policies are discussed and resolved in meetings conducted by the principal.

Administrative setup Effective and efficient functioning of the college is governed through different administrative sections. A hierarchical setup from top management to the bottom level is established. There are various sections/cells for proper functioning of administrative and academic work of the institute (organogram of the institute). The Principal has withdrawing and disbursing financial powers. The head clerk looks into the establishment-related affairs. LDC and Accountants help in keeping the accounts and financial records in order in the office. Regular financial audits are executed in the college by the internal finance committee and externally appointed CA. Janbhagidari samiti is a perfect example

of participation management.

Staff council meeting are regularly held by the principal to monitor, analyze and accelerate the implementation of work plans assigned to committees.

Alumni association has been constituted in the institution and in a meeting held with the members, informal feedback about the work and future plans has been taken from them.

Career Guidance cell of the college, through training programs, career fairs, interacts with companies and industries so as to expose students to the current needs for employability regarding courses and skills.

Appointment Procedures: Permanent faculties are appointed by the Department of Higher Education through MPPSC (a constitutional body; a transparent and merit-based process) as per norms. Guest Faculty against vacant posts for conventional subjects is also invited through the online mechanism chalked out by the DHE. Guest Faculty for Self finance courses are invited by Janbhagidari Samiti of the college.

Service Rules and Procedures: Institute follows well-defined service rules and procedures given by State Government and UGC that govern the conduct and performance of employees. These rules outline expectations, disciplinary measures, and mechanisms for performance evaluation.

Efficiency and Effectiveness: The institute demonstrates efficiency in their operations, utilizing resources effectively and achieving desired outcomes within allocated budgets and timelines.

Continuous Improvement: Institute always be open to learning, adaptation, and continuous improvement. Regular evaluations, feedback loops, and data-driven decision-making processes facilitate identifying areas of improvement and implementing necessary changes.

Stakeholder Engagement: Institute actively engage with stakeholders, including employees, students, alumni and the public through feedback, interactions, activities etc. Effective stakeholder engagement helps in understanding needs, addressing concerns, and improving overall performance.

Perspective plan for Teaching-learning:

1. Development of smart class rooms.
2. Implementation of CBCS in course curriculum in coherence with New Education Policy.
3. Use of ICT enabled tools.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document

6.2.2***Institution implements e-governance in its operations***

- 1.Administration**
- 2.Finance and Accounts**
- 3.Student Admission and Support**
- 4.Examination**

Response: E. None of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document

6.3 Faculty Empowerment Strategies**6.3.1**

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

College follows a robust performance appraisal system as approved by department of higher education for all the permanent teaching staff and non-teaching staff members, whereas performance appraisal system approved by Janbhagidari samiti is utilized for performance appraisal of Janbhagidari Guest faculty.

Appraisal System for permanent Gazetted Teaching staff:

Appraisal system is performance based three layered mechanism. The department of higher education issues a self-appraisal proforma known as “**Annual Confidential Report**”. The faculty members are appraised on the basis of their performance in teaching and evaluation work, assistant to students besides teaching, research publications, and organization and participation in seminars, workshops, and other assignments entrusted to them. The principal constitutes a committee to examine and award marks for the teacher’s performances in different activities. The appraisal report is forwarded by the principal to the additional director and further, to the office of the commissioner, Department of Higher Education for review and promotion of the teacher.

College has effective welfare measures for Teaching and Non-teaching staff as per govt. rules. The various facilities are:

For Teaching Staff:***Financial welfare schemes:***

- Medical expense-reimbursement
- Group insurance
- Loans from GPF
- Duty leave to attend seminars/ conferences
- Maternity benefits as per norms
- Child Care Leave,
- Retirement benefits (gratuity, earned leave encashment, pension etc.)
- Sabbatical Leave

Academic Benefits:

- Study leaves
- Library Support
- Free Remote access to INFLIBNET/ NLIST
- E-Library
- Wifi facility in campus for all the academic activities.
- Electronic service books
- Dissemination of information on email IDs
- Official email Id Support

Non teaching Staff:

- Medical Reimbursement,
- Group insurance Scheme
- Loans from GPF,
- Maternity benefits as per norms
- Child Care Leave
- Retirement benefits (gratuity, earned leave encashment, pension etc.)
- Festival advance: for class III/IV employees
- Dress allowance for class IV employees
- Handicapped allowance

File Description	Document
Upload Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 8.52

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
04	00	07	01	03

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 26.29

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
28	18	06	00	09

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	12	12	12	8

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The sources of funding are **State government, RUSA, World Bank and Janbhagidari**. Additional fund is created by the self-Financed courses. The fund is used for infrastructure development, purchase of equipments, books and salary paid to temporary faculty. The Budgetary provisions and income expenditure of the institution are audited by the external or internal audit team. Internal audit is conducted regularly by Institutional committee. Local External Audit is conducted annually on a regular basis by a professionally hired **Chartered Accountant** and he submits an Audit Report to the college.

College being an affiliated govt. college has set procedures for mobilization of funds and optimal utilization of resources. All the guidelines issued by the department of Higher education as well as state and central govt. are strictly followed.

Mobilization of Funds: College receives funds under different Govt. Schemes. During the span of 5 years College has received funds from RUSA for infrastructural support and development for **e Resource** management in Library, development of **smart classroom** facility, organizing **career fair** & Career based **trainings** and **Book support to SC ST Students**.

Apart from that Funds have been sanctioned under World bank funded **MPHEQIP** scheme for creating state of the art infrastructure like **auditorium**. College has also received matching grant from District planning committee for development of various infrastructure in the college. College has active Janabagidari committee '**Sthaniya prabandhan samiti**'. The committee levies development fees on the students and utilizes this for the development of the college as per the set rules and procedures of janabagidarisamiti. Self finance subjects levy self finance fees on students taking admission under this scheme.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC plays a crucial role in ensuring and enhancing the **quality of education** and **overall institutional development**. **Meetings** of the IQAC cell were conducted from time to time under the guidance of Head of the Institute and IQAC Coordinator.

By reviewing the teaching-learning process, operational methodologies, and learning outcomes at regular intervals, the IQAC contributes to continuous improvement in various activities.

The IQAC focuses on institutionalizing quality assurance strategies and processes, which means that it establishes a framework and mechanisms for ensuring quality across different aspects of the institution. This could include faculty development, infrastructure improvement, student support services, research activities, and other relevant areas.

The periodic review conducted by the IQAC allows for the identification of strengths and areas that require improvement. By analyzing the collected data and feedback, the IQAC can recommend appropriate measures to enhance the teaching-learning process, operational structures, and methodologies.

Furthermore, the IQAC plays a pivotal role in monitoring and documenting the incremental improvements made in different activities. This helps in maintaining a record of progress and highlights the positive outcomes achieved through the implementation of quality assurance strategies. These records can be valuable for accreditation processes, institutional benchmarking, and overall transparency and accountability.

By actively engaging in these activities, the IQAC ensures that Institute consistently strives for excellence and provides a conducive environment for quality education.

The following are few of the initiatives taken by the IQAC:

Highlights:

- Land allotment for infrastructure expansion (**2 acres land** received from Jail Department)
- Physical Infrastructure Classrooms, Labs (**160 lacs received from RUSA** for one multipurpose hall and extension of library and Physics department; **163 lacs** received from World Bank for new construction of labs and classrooms; **200 lacs** received by World Bank for Girls Hostel; **386 lacs** received by Higher Education Madhya Pradesh for new construction of Classrooms and department.)
- **Increase GER** (student enroll number 4052 to 6588)

- Funds received by Lab improvement, Furniture (48 lacs received by World bank for furniture/equipments, ICT facilities)
- Funds received by RUSA for ICT Facilities expansion (40 lacs received by RUSA for computers)
- Increase in sanctioned Post Faculty (**11 posts sanctioned in the institute** during 2020-21)
- Renovation of the **auditorium**.
- Renovation of the Arts classrooms, Computer lab, Physics and Geography Department.
- Construction of the ramps for the disabled.
- Established and renovation of Girls Common Room.
- Construction of cemented approach road.
- Establishment of canteen.
- **Open gym facilities** introduced for students.
- Whitewash/Repainting of the college building.
- Proposals for the construction of new academic block were sent through IQAC.
- Purchase of laptops, printers, UPS, LCD.
- Installation of CCTV cameras.
- Setting up classrooms with ICT facilities.

Academic Initiatives: During the last five years; guest lectures, workshops, seminars, online lectures, webinars and field visits were organized in various departments with the support of IQAC. Alumni meet, induction/orientation like programs are organized for the students by the IQAC

File Description	Document
Upload Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response: C. Any 2 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Govt. Kamla Nehru Mahila Mahavidyalaya, Damoh is the only women's college in the district. Institute committed for the empowerment of women from all sectors mainly from the socially and economically deprived sections by providing access to higher education. We try to nourish best culture in our students. Specific practice initiated by college are given below-

- Gender empowerment : We empower each girl in the campus to have social and political awareness.
- Separate feeding room : The Institution offers a separate private space for the needed ones.
- CCTV: We offer safe and secure campus.
- Separate sick room: We have state of art technology and provide first aid to the students of this institution.
- Girls Common Room : It is provided along with recreational facilities to them
- Health, nutrition, self- defense and entrepreneurship are promoted on a regular basis.
- The college has a strong redressal system in the form of Internal Complaints 'Sujhav-Peti', Grievance Redressal and Anti-Ragging Committees. These measures ensure a gender sensitive and empowering environment.
- For The Girls Motivation Pink Kabaddi Competition organized on 27/10/2018 by the institution. The college observes the International Women's Day every year.
- The NSS Unit of the college organizes seminars and gender sensitization programs both inside and outside the college campus.
- The NSS volunteers visit nearby village and slums to sensitize regarding gender equality and empowerment. They also conduct awareness programmes on women's health and organize special medical camps. Proper support, guidance and encouragement are provided by our teachers to the maternity girl students.
- College has conducted a specific program for married women on 05/08/2022 during 'World Breastfeeding week'. Dr. Tantuvay has explained precautions and care to be taken care of during breastfeeding.
- Gender empowerment programs, Workshops/ seminars and webinars are organized under the govt. flagship program.
- Institute also conducted programs/lectures related to women crime, safety and security in home and outside, and career enhancement for female students. Honorable Session Judge Mr. Prakash Singh Uikey and others have interacted with the students to make them aware of the heinous crimes and helping them raise voices against any wrong incidence.
- The Institution is trying to achieving Sustainable Goals as good health and well being, quality education, gender empowerment.

- The institution has a rich tradition of celebrating cultural programs and days of national and international importance. Various days like International Women's day, National Sports day, Matdata diwas, Youth festival, etc. are medium to enhance the women's participation and equality.
- 5 K.M. Marathon Race organized on The occasion of women's day by the college. To Promote Voting percentage institute organized pink fashion show on 23/10/2018.
- Our NCC Cadet also arranged rally of Dowry Problems on 22/11/2019 .Students also participates in Vigilance awareness week where officers from district vigilance cell chair the session for students.
- Vishakha Guidelines rules followed by institutions strictly. Help Desk available for solving student's problems.

Gender empowerment is promoted and all-round development is ensured for girl students.

File Description	Document
Upload Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives

4. Beyond the campus environmental promotion activities**Response:** B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

- Koumi Ekta Programme

Social exclusion is a predicament in most developing countries. It usually manifests in a pattern, where a small minority of the population enjoys considerable economic and social opportunities, compared to the majority who are often left neglected and deprived. To bridge this gap, Govt Kamla Nehru Mahila Mahavidyalaya, have been continually taking special initiatives to support the students coming from the weaker and under privileged sections of the community or from a disadvantaged particular circumstance.

- Govt. Kamla Nehru Mahila Mahavidyalaya Damoh is the only college in district where Urdu , Sanskrit Literature , Music and Home science subjects are available. We offer unique mélange of communal harmony where students and staffs belonging to the various sections join on one platform to deliver goods.. The college as whole celebrates all functions, days and festivals without fail.

The Practice

- Students irrespective of their background are granted admission to Govt KNMM. Special efforts are also made by various cells in the college such as the Equal Opportunity Cell and the Quality Assurance Cell to ensure that all students have a quality student life. Scholarships are also made available to all deserving students.

Advantages

- Students from underprivileged groups are able to develop strengths in terms of knowledge, skills and a proactive attitude.
- Govt KNMM, Damoh strictly follows the Reservation rules for admission as per directives of State Governments and affiliating university.
- The college sensitizes everyone towards an inclusive environment. An atmosphere for gender

empowerment and harmony is created in our institute. Separate feeding room, sick room and girl's common room facility are available to students.

- Apart from the normal classes, there is participation of girl students in awareness programs through debate competition, poster presentation etc. as well as to make the general public aware through various seminars, workshops and rallies. Institute celebrates national and international commemorative days.

- For cleanliness and protection of environment, arrangement of wending machine has also been installed in the college. The NSS has been directly contributing positively to the society through camps, rallies, cleanliness drives, and awareness programs.

- Environmental ethic of our institution is to make sustainable and eco-friendly campus. "Gila Kachra Sangrahan" has been constructed in collaboration with the college administration and municipality of Damoh. Incinerator is also installed in the campus to burn the waste under controlled conditions.

- Our institution celebrates Rashtriya Hindi Diwas (14th September every year). Many departments in the college offer lectures in the Hindi medium with English.

- The Code of Conduct policy document for students and staff has been hosted on the college website to this effect.

- Instructive Seminars are regularly held to commemorate the birth and death anniversaries of luminaries, alongwith celebration of constitutional day, voter's day, Independence and Republic days, Human rights day etc to make students aware of their political rights and duties.

- Psychological Counseling is offered to students to cater to their emotional needs. Psychological counseling via telephone was provided since March 2020.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. Inculcating Safe and Inclusive Environment for women in Society:

To develop Inclusive Environment for women in Society institute taken some major initiatives regarding overall development of girls students. Institute, the only women's college in the district, committed to create a safe space for girls and everyone.

The **Automatic sanitizer machine**, sanitary vending machine installed in the campus.

The college has an active **redressal system in the form of Internal Complaints 'Sujhav-Peti'**, Grievance Redressal and Anti-Ragging Committees.

Institute make efforts **to reduce drop-out after their marriage**. Institute has breast feeding room for mother girls students. Proper support, guidance and encouragement are provided by our teachers to the family way students. As a result of this, married female students find suitable environment to carry out their studies.

Specific Programs/facilities organized by the Institute:

- Program (Speaker: **Dr. Tantuvaay**) for adolescence girls on 05/08/2022 during '**World Breastfeeding week**'.
- **Gender empowerment programs, Workshops/ seminars** and webinars are organized under the govt. flagship program.
- Programs/lectures related to women crime, **safety and security** in home and outside, and career enhancement for female students.
- Honorable **Session Judge Mr. Prakash Singh Uikey** and others have interacted with the students to make them aware of the heinous crimes.
- To enhance the women's participation and equality, celebration of cultural programs and days like **International Women's day**, National Sports day, Matdata diwas, Youth festival, etc.
- **Marathon Race organized on the occasion of Women's day.**
- To promote Voting percentage institute organized **pink fashion show** on 23/10/2018.
- **Rally on Dowry Problems by NCC Cadet, 22/11/2019.**
- Students also participated in **Vigilance awareness week.**
- **Vishakha Guidelines rules** followed by institutions strictly.
- Help Desk for solving student's problems.
- State government's flagship scheme **Pratibha Kiran Yojana, Gaon Ki Beti Yojna , Post Metric Scholarship etc and Central Government's scheme** like central sector scholarship scheme etc are also provided to the students our college.
- **Educational tours/visit** are organized to help students enhance their knowledge.
- **Skill-based training programmers** to make them capable for job opportunities through the Swami Vivekananda Career Cells.
- **NCC and NSS units of college** are continuously conducting programmers for social welfare and communal harmony.

Benefit:

- Students feel psychologically strong as they can get the facility without any hindrance during the classes.
- Teachers in the college deliver their duties towards the students as passionate gardener.

2 . Committed to women empowerment and social inclusion in education

Our college imparts education to the students who come from the diverse **socio-cultural** and **economically weaker section** of society. We conduct **Induction programme** for freshers to make them feel part of the institution. We also assess their learning levels to identify **slow learners and advanced learners**.

A poor girl gets up at the crack of the dawn to fetch water for the family, nurses her octogenarian grandy, cooks brunch, brooms and washes utensils, brisk walks for two km to the bus stop, confronts and bears humiliation of satires for hours, and then travels for forty odd kilometers to the temple of learning and this tragic saga continues for years. In this context, we the teaching gardeners passionately heal her sorrow and **make her an officer**.

These students besides financial help also **need emotional support** which our college provides through teacher mentors. Money and facility cannot suffice but a bonding has to be developed with the students and their family to ensure that the student completes education, is employable and develops as **a good citizen**.

Most of the students come to this institution belongs to the remotest countryside of this district. Some of them held from proceed of poorest society. Many of them are truly the **first generation learners** to step in the City perhaps for first time they are the In contrast to this we the teachers of this institution bless them with all social academic responsibility. Those who knew nothing are brought into the mainstream panorama of the life and empower the with confidence and knowledge .The upshot that these girls are today plays on the successful platform of life.

It is worth mentioning that a girl belonging to a poor fund family resident form about the 40 km away from the college has brought learners to this institution. Her name is Mohni Lodhi competition. As said earlier we change life and our teacher passionate guide.

We take utmost getting imperative knowledge and taking personal care of there especially **disabled Student a blind girl** is provided which is screening and **Braille manuscript** to face the challenge we show up as proud campus parent's to such a student.

Some of them are successful police officer, doctor and entrepreneur. We don't change people we change lives the student of campus we works as passionate guardians. The volunteers of NSS units visit nearby village and slums to sensitize regarding gender equality and empowerment.

Objectives of the Practice

- Ensure access to quality education to students from the socially excluded background.
- Equity on campus where all students have same opportunity and resources to participate in key learning activities.
- Special efforts have to be made to in empowering students from the marginalized sections.

The Practice

Students irrespective of their background are granted admission to Govt KNMM. Special efforts are also made by various cells in the college such as the Equal Opportunity Cell and the Quality Assurance Cell to ensure that all students have a quality student life. Scholarships are also made available to all deserving students.

Advantages

Students from underprivileged groups are able to develop strengths in terms of knowledge, skills and a proactive attitude to be on par with their peers from privileged backgrounds.

- Enhancement of the confidence levels and communication skills among these students.
- The number of students who come from underprivileged backgrounds and complete their degree and secure placements

Resources Required

- Financial support and scholarships
- A solid system of support to ensure that students are adjusting well to the new atmosphere

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness**7.3.1**

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The college is known for its exemplary contribution to **SVEEP** plan of election commission in the last few years. The district had undergone three and more elections in which the students participated and led from front. The principal along with staff and student launch a number of programs to reach out to voters residing in the far away of the city.

A number of Street plays, rallies innovative program, elections film, personal contact with voters took the shape of festivals. The girl's participation with all enthusiasm which ultimately resulted in the marked rise in the voting pattern and participation. The most distinctive feature of the college as the whole concept of SVEEP plan brought the girls into the mainstream life and inculcated sense of responsibility in them.

Performance of the institution in different area but mainly SVEEP (Systematic Voters' Education and Electoral Participation) program is our institution remarkable achievement.

SVEEP Programme activities are following –

"Poster for Voter" Under the voter awareness campaign: A large number of students participated in this competition.

Rangoli competition

The main objective of this competition is to make voters aware in the upcoming assembly by-elections. Students have given this message through Rangoli that **voting is our right** and we should exercise this right only then our nation will become strong and capable.

Voting message given through songs, poems and street plays-

Students gave the message of voting process and this year's theme of strong, alert, aware and safe voter by singing songs and students also presented poems related to voter awareness and made young voters aware through street plays.

Essay competition

Based on the theme of ethical voting, strong, safe, alert and aware voter.

Street Play

Voter awareness activities are being conducted with the aim of achieving the target of 100 percent polling in the assembly by-elections. In this sequence, the students of Government Kamla Nehru Mahila Mahavidyalaya made voters aware through street plays at campus and Ghantaghar square. Students provided information about importance of one vote, importance of ethical voting, why inclusive voting is necessary through drama. He also told through the play what facilities are provided by the government at the polling booth for the disabled and helpless voters.

Distinctiveness

- Our college is the only college in whole district committed for the **overall development of girl's students**.
- This institute offers **home science** as a subject for our students in whole district. Students from arts faculty may opt home science as a subject for their degree or they can pursue Bachelor of home Science. Students learn about the growth, nutrition, and family and resource management under this subject. **Diploma and Certificate courses** are also introduced in this subject from current session.
- Our institute is the only institute in whole district which offers **Urdu** as a subject for under graduate students with an aim of promoting social harmony.
- **Music** subject at under graduate level is offered to the students interested in Vocal music here only in this institute in whole district.
- **Educational visit:**
 - Post graduate students of science and arts faculty visit nearby institute or university of their respective field every year.
 - They gain knowledge about their project topic by interacting with the faculties or resource person of respective department or university.
 - PG Students from Physics, Chemistry and Botany departments accompanied with their faculties visited Rani Durgavati Vishwavidyalaya, Jabalpur; Dr. H. S. Gour Vishwavidyalaya Sagar and Institute for Excellence in Higher Education (IEHE), Bhopal in the recent three sessions after COVID – 19 periods.

- In the current session, PG Students of Geography; Hindi and Economics, and UG students of arts stream (having project in accordance with NEP) visited Jawaharlal Nehru Krishi Vishwavidyalaya, Jabalpur and nearby places relevant to their subject interest.
- **Sports:**
 - Various indoor and outdoor games are organized at college level.
 - Students have also represented college at district, inter-university and state level.
 - Open gym facility is available for girl's students which allow them to give time according to their convenience for maintaining their health beyond the class hours.
 - Indoor games available in the college are chess; judo and yoga, and outdoor games facilities available in the college are kho-kho, kabaddi, basketball, football, volleyball and hockey.

The Thrust:

- Physical training for self-defense is organized every year for girl's student for a period of one month, enabling girls to learn self-defense techniques Judo and Karate.
- Swami Vivekananda Career counseling cell promotes students toward career advancement and placement in various fields. Every year "Job Fair" is organized at college level under this cell. '**POSHAN month**' or 'POSHAN pakhwada' is celebrated at college level every year for the awareness of health and nutritional values of the students.
- One day program is organized every year during the '**Vigilance awareness week**' for legal awareness of the girls' student. Members of District Legal Service Authority Cell are called for the program within the college and students are allowed to interact with the dignitaries related to their legal problems.
- Well-maintained Medicinal plant garden is available in the college containing variety of flora beneficial for health.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Government Kamla Nehru Mahila Mahavidyalaya, located in Damoh, Madhya Pradesh is NAAC accredited B+ Institute (2016), It is an esteemed women's college that offers higher education to female students.

The college was established in the year 1964. It is named after Kamla Nehru, the wife of India's first Prime Minister, Jawaharlal Nehru. The college is grate full to late Shri Raghuvar Prasad Modi for donating the building for opening the only woman college in the district.

Before Maharaja Chhatrasal Bundelkhand University Chhatarpur it was affiliated with Dr Harisingh Gour Vishwavidyalaya Sagar. It is the only College in the district which offer course in Urdu, Home Science and Music discipline.

The College has dedicated and experienced faculty from all over India. Some are having international experience of research work.

College provides a safe and inclusive environment for female students to pursue their educational aspirations and develop their potential.

The College actively engages with the local community through various outreach programs, social initiatives, and extension activities. These endeavors aim to contribute to the welfare and development of the society.

The College has a good alumni network comprising successful professionals from diverse fields.

Concluding Remarks :

Govt. Kamla Nehru Mahila Mahavidyalaya, located in Damoh, Madhya Pradesh, is an esteemed women's college that offers higher education to female students.

History: The College was established in the year 1964 with the aim of providing quality education and empowering women in the region.

Affiliation: It is affiliated with Maharaja Chhatrasal Bundelkhand University, Chhatarpur. It follows the academic guidelines and curriculum prescribed by the university and Department of Higher Education.

Courses and Programs: The College offers undergraduate and postgraduate courses in various disciplines, including Arts, Science, Commerce, Computer and Home Science. The programs are designed to provide a comprehensive education and promote holistic development among the students.

Faculty: The College has dedicated and experienced faculty who are committed to imparting knowledge and nurturing the academic growth of the students. The faculty members employ innovative teaching methodologies to create an engaging learning environment.

Facilities: The College provides various facilities to support the educational and overall development of the

students. These include Classrooms, library, computer labs, science labs, sports facilities, hostels, canteen, and other essential amenities.

Co-curricular and Extracurricular Activities: The college encourages students to participate in co-curricular and extracurricular activities to enhance their skills and talents.

Women Empowerment Initiatives: College is committed to women's empowerment and actively promotes gender equality. It provides a safe and inclusive environment for female students to pursue their educational aspirations and develop their potential.

Community Engagement: The College actively engages with the local community through various outreach programs, social initiatives, and extension activities.

Accreditation and Recognition: The College is recognized by the UGC and has received accreditation from the NAAC.

Alumni Network: The alumni association plays an active role in supporting the college's activities and fostering a bonding among former and current students.

College has established itself as a reputed institution in the region. Its commitment to holistic development and social engagement makes it a significant contributor to the educational landscape.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years) Answer before DVV Verification : Answer After DVV Verification :11 Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.																				
1.3.2	Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year) 1.3.2.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 2774 Answer after DVV Verification: 00 Remark : As per clarification received from HEI, DVV input is recommended.																				
1.4.1	<i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i> Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website Answer After DVV Verification: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies Remark : As per clarification received from HEI, DVV input is recommended.																				
2.1.1	Enrolment percentage 2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered) Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>2593</td><td>2170</td><td>1967</td><td>2166</td><td>1622</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>2593</td><td>2170</td><td>1967</td><td>2166</td><td>1622</td></tr></table> 2.1.1.2. Number of sanctioned seats year wise during last five years Answer before DVV Verification:	2021-22	2020-21	2019-20	2018-19	2017-18	2593	2170	1967	2166	1622	2021-22	2020-21	2019-20	2018-19	2017-18	2593	2170	1967	2166	1622
2021-22	2020-21	2019-20	2018-19	2017-18																	
2593	2170	1967	2166	1622																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
2593	2170	1967	2166	1622																	

2021-22	2020-21	2019-20	2018-19	2017-18
2593	2590	2590	2390	2210

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
3397	2905	2751	2710	2238

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2248	1863	1671	1800	1295

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
976	841	758	776	595

2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2248	1863	1671	1800	1295

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2039	1744	1651	1355	1119

Remark : As per the revised data and clarification received from HEI, based on that no. of admitted students could not be more than sanction seats of that particular category so DVV input is recommended accordingly.

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

2.4.1.1. Number of sanctioned posts year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
45	34	34	34	34

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
44	33	33	33	33

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
42	32	31	29	29

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
41	27	27	22	23

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	6	5	00	00

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	2	2	00	00

Remark : As per the revised data and clarification received from HEI, based on that DVV input is

recommended.

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
19	6	7	11	8

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
11	5	6	10	4

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
7	3	1	5	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
6	3	1	5	2

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

29	13	12	1	2
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
19	4	6	00	00

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.5.1 ***Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.***

Answer before DVV Verification :

Answer After DVV Verification :04

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.1.1 ***Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years***

5.1.1.1. ***Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years***

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5654	5708	4906	4341	3495

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4851	4963	4280	3793	2926

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.1.2 ***Following capacity development and skills enhancement activities are organised for improving students' capability***

1. ***Soft skills***
2. ***Language and communication skills***
3. ***Life skills (Yoga, physical fitness, health and hygiene)***
4. ***ICT/computing skills***

Answer before DVV Verification : A. All of the above
 Answer After DVV Verification: B. 3 of the above
 Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4925	2420	2313	226	153

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
3891	2435	2353	226	153

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Answer before DVV Verification : A. All of the above
 Answer After DVV Verification: B. 3 of the above
 Remark : As per clarification received from HEI, DVV input is recommended

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
461	344	261	250	166

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
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464	345	261	250	166
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5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1342	1816	1436	1090	943

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1536	1837	1490	1393	1227

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years**5.2.2.1. Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	1	12

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	1	13

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
13	0	13	9	10

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
13	0	13	11	9

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
46	3	44	43	33

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
33	1	28	33	27

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: E. None of the above

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

06	00	09	02	03
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
04	00	07	01	03

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
43	38	06	00	01

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
28	18	06	00	09

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	8

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
12	12	12	12	8

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

6.5.2 Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2. Academic and Administrative Audit (AAA) and follow-up action taken**
- 3. Collaborative quality initiatives with other institution(s)**

4. **Participation in NIRF and other recognized rankings**
 5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: C. Any 2 of the above

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

7.1.3 **Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	Number of students year wise during the last five years Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>6554</td><td>6017</td><td>5694</td><td>4842</td><td>4202</td></tr></table> Answer After DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>6554</td><td>6019</td><td>5693</td><td>4842</td><td>4202</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	6554	6017	5694	4842	4202	2021-22	2020-21	2019-20	2018-19	2017-18	6554	6019	5693	4842	4202
2021-22	2020-21	2019-20	2018-19	2017-18																	
6554	6017	5694	4842	4202																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
6554	6019	5693	4842	4202																	
2.1	Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 80 Answer after DVV Verification : 78																				
2.2	Number of teaching staff / full time teachers year wise during the last five years Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>45</td><td>34</td><td>34</td><td>34</td><td>34</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	45	34	34	34	34										
2021-22	2020-21	2019-20	2018-19	2017-18																	
45	34	34	34	34																	

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
44	33	33	33	33